

**SOUTHERN CONFERENCE OF LOCALS, A F M
BY-LAWS**

REVISED JUNE 2018

**ARTICLE I
NAME**

This organization, hereinafter referred to as the “Conference”, shall be known as the Southern Conference of Locals. It shall be an official conference of the American Federation of Musicians, hereinafter referred to as the “Federation”.

**ARTICLE II
OBJECT**

The object of the Conference shall be to unite all affiliated Locals for their mutual protection and advancement, to receive and impart such information affecting professional musicians to these Locals as may be helpful to their officers and members, and to foster better understanding of and support for activities of the Federation.

**ARTICLE III
MEMBERSHIP**

Membership in the Conference shall be open to any Local of the Federation from the states of Alabama, Arkansas, Florida, Georgia, Kansas, Kentucky, Louisiana, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia and West Virginia, as well as to the District of Columbia.

**ARTICLE IV
DUES AND FEES**

Section 1. Each Local shall pay annual Per Capita Dues to the Conference in the amount of 50 cents per member based on the January Per Capita Report filed by the Local with the Federation, with a minimum total of \$100.00 for any Local.

Section 2. Each delegate, guest, or observer shall pay a registration fee of \$100.00 at each Annual Conference with these fees to be turned over to the host Local for non-convention year meetings. In addition, the Secretary-Treasurer may transfer to the host Local an amount up to \$1500.00 to pay for Conference expenses in non convention years.

Section 3. No delegate may be seated at any meeting unless both the Registration Fee of that delegate and the Per Capita Dues of the Local represented by that delegate have been paid.

Section 4. Each Local shall be responsible for their Per Capita Dues and, in addition, one conference registration fee whether or not they are in attendance at the Southern Conference.

ARTICLE V DELEGATES

Each affiliated Local shall be entitled to have the same number of delegates to the Conference as it is entitled to have at the Federation Convention. In addition, each Local may send any number of observers. The latter may be allowed to speak at the discretion of the Chair, but shall not be allowed to vote or otherwise act in an official capacity.

ARTICLE VI VOTING

Each delegate shall be entitled to one vote on all matters determined by voice vote, including a division of the house to ascertain or verify the result of the voice vote.

ARTICLE VII MEETINGS

Section 1. The Conference shall hold a regular meeting annually. In Federation Convention years, the Annual Meeting shall take place on the Saturday and Sunday immediately preceding the Convention in the city wherein the Convention is being held. In non convention years, the Annual Meeting shall take place on the Saturday and Sunday (weekend) immediately following the Father's Day Holiday weekend in June in a city to be by the officers of the Conference. If extraordinary circumstances prevent the Annual Meeting from being held at this time, the President shall have the authority to change the meeting dates to one of the two weekends preceding or the two weekends following that herein designated.

Section 2. The Annual Meeting shall be called to order at 10:00 A.M. on Saturday and at 9:00 A.M. on Sunday.

Section 3. Delegates representing 10 Locals in good standing shall constitute a quorum.

Section 4. The parliamentary authority for the Conference shall be the current edition of Roberts Rules of Order.

ARTICLE VIII OFFICERS

Section 1. The officers of the Conference shall be a President, a Vice President, and a Secretary/Treasurer.

Section 2. The President shall:

- (1) preside at all Conference meetings;
- (2) enforce due observance of meeting procedures and of the By-Laws of the Federation and Conference;
- (3) call special meetings of the Conference when necessary;
- (4) appoint and be an ex-officio member of all committees unless otherwise ordered;
- (5) vote on motions only to break a tie;
- (6) appoint a Sergeant at Arms at each meeting to perform such duties as may be required.

Section 3. The Vice President shall:

- (1) chair the Agenda Committee for all meetings of the Conference;
- (2) preside at meetings in the absence of or at the direction of the President;
- (3) vote on motions while presiding only to break a tie.
- (4) automatically become the next President at the conclusion of his/her term of office and shall serve a two-year term as President.

Section 4. The Secretary/Treasurer shall:

- (1) keep a faithful record of the proceedings of all meetings;
- (2) answer all communications;
- (3) notify all affiliated Locals of all meetings and of their right to introduce Resolutions at such meetings;
- (4) attest all bills or orders;
- (5) cause the minutes of each meeting to be printed and distributed to all Locals not less than 30 days prior to the next Annual Meetings of the Conference;
- (6) take charge of all monies, properties, securities, and records of the Conference and keep a true account of the same in a form that will show the financial condition of the Conference at any time;
- (7) present the books and financial records for inspection to any officer or delegate wishing to inspect them, and submit the same to the Finance Committee for an audit at each annual meeting;
- (8) prepare and present a statement of the effects belonging to the Conference, together with a record of all important pending matters or correspondence, to the final Annual Meeting of his/her term of office;
- (9) transfer all monies, properties, securities, books, papers, records, or other property belonging to the Conference to his/her duly elected and installed successor at the expiration of his/her term;
- (10) perform all other duties regularly belonging to the offices of a Secretary and Treasurer not herein enumerated.
- (11) For the faithful performance of these duties, the Secretary/Treasurer shall be paid \$1,500.

Section 5. The Delegate to the Locals Conference Council shall be the President, by virtue of office, the Alternate Delegate shall be the Secretary/Treasurer, by virtue of office, and the Second Alternate Delegate shall be the Vice President, by virtue of office.

ARTICLE IX ELECTIONS AND VACANCIES

Section 1. The Vice President and Secretary/Treasurer shall be nominated and elected for a two year term at each Annual Meeting of the Conference taking place in odd-numbered years. Newly elected officers shall be installed upon taking the Obligation of Office as the final item of business prior to adjournment of that meeting. All officers shall hold office for the term to which they have been elected or until their successors are duly elected and installed.

Section 2. A vacancy in the office of the President shall be filled until the next election by the Vice President. A vacancy in the office of Vice President shall be filled until the next election by an

appointee of the President. A vacancy in the office of Secretary/Treasurer shall be filled by an appointee of the President until the next meeting of the Conference, at which time the Conference shall confirm the appointee or elect a new Secretary/Treasurer to complete the expired term.

Section 3. Elections of officers shall be held by secret ballot vote of attending delegates from member locals. Each member local is entitled to one vote per attending delegate as set forth in AFM Bylaws Article 17, Sections 4 (a) and (b). Each attending delegate shall receive one ballot with one vote per ballot. Such method for elections of officers shall begin with the 2010 meeting.

ARTICLE IX COMMITTEES

Section 1. An Agenda Committee of not less than three members chaired by the Vice President shall meet prior to the opening session of each Annual Meeting to propose an agenda for that meeting. The proposed agenda shall be presented to the Conference for approval or amendment at the beginning of the opening session.

Section 2. In addition to the Agenda Committee, the President shall appoint an Appreciations Committee, a Credentials Committee, a Resolutions Committee, and a Diversity Committee of not less than three members each, and a By-Laws Committee, a Finance Committee, and an Election Committee of not less than 5 members each. The Finance Committee shall audit the books and financial records of the Secretary/Treasurer and report its findings to the Annual Meeting.

Section 3. Resolutions to be considered by either the Resolutions Committee or the By-Laws Committee must be submitted to the Secretary/Treasurer no later than April 1st. The Secretary/Treasurer shall then mail, within 30 days, a copy of the resolution(s) to each member Local.

ARTICLE X AMENDMENTS

These By-Laws may be amended by resolution adopted by majority vote of the delegates present at a duly constituted Annual Meeting.

Adopted November 16, 1968. Revised: October 1980, June 1981, June 1985, June 1987, June 1988, June 1990, June 1993, July 1999, June 2003, July 2005, June 2007, June 2008, June 2009, June 2014, June 2015, June 2016, 2017.

OBLIGATION OF OFFICERS

I, _____ (name), in the presence of the delegates here assembled, do hereby solemnly promise and declare that I will faithfully discharge my duties as an officer of this Conference during the term for which I have been elected or until my successor is duly elected and installed; that I will support the By-Laws, Rules and Regulations of the Southern Conference and the American Federation of Musicians to the best of my ability without prejudice or partiality. To all this, I pledge my most sacred word of honor.